



RIDGEFIELD
GARDEN CLUB
ESTABLISHED 1938

Ridgefield Garden Club Bylaws

Article 1 - Name The name of this club shall be the Ridgefield Garden Club

Article II - The object of this club shall be to study the fine art of gardening and horticulture. This will enable us to assist others who are interested in improving their gardens and surroundings. Other goals would include adding in protection and conservation of native trees, plants, and birds as well as community beautification and supporting community activities.

Article III - Membership.

Membership will be open to people who reside in the general Ridgefield area. A prospective member must:

- A. Be prepared to support the garden club in its civic endeavors
- B. Fill out an application form
- C. Pay annual (or lifetime) dues in full

New members will be inducted as they become eligible. New members may participate in garden club activities prior to induction provided membership requirements have been met.

Article IV Officers - Duties.

The officers of this club shall be the President, a vice president, a Secretary, a Treasurer and a Technology officer. These officers shall be elected for a term of one year and shall serve until their successor has been elected and installed. Election of officers, except the technology officer, shall be in December with installation in January. The newly elected board shall solicit from the membership a person to serve as technology officer. As soon as practicable after the Board's installation, the Board shall select a Technology officer to serve a one-year term.

The president shall preside at all meetings of the club. The presidents shall be an ex-officio member of all committees.

The vice-president shall perform all duties of the president in the absence of that officer and shall act as Program Chair for the year.



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The secretary shall keep the records of the meetings of the club, shall be custodian of all records and papers pertaining to the office and shall conduct correspondence of the club. The secretary shall make minutes available to all members via email or by posting them to the club website.

The Treasurer shall be the custodian of the funds of the Club and shall pay them out only on bills approved by the board. Reports will be given monthly and the books must be audited yearly, or before a new treasurer is installed.

The Technology Officer shall administer the development and maintenance of the club's website and social media platforms. In addition, the technology officer shall coordinate new technology projects by the direction of the Board.

Article V Standing Committees.

The Board may establish Standing Committees to fulfill the mission of the Club and the interests of the members. Committee chairs shall be selected by members of the committee, subject to approval by the President. Committee chairs shall serve at the pleasure of the Board and may be replaced by a majority vote of the Board.

Article VI: Meetings.

The Board shall meet a minimum of four times per year, and the board shall schedule regular meetings of the club.

Article VII: A majority of the board constitutes a quorum of the board, and a meeting of one-third of the active membership shall constitute a quorum of the club.

Article VIII: Parliamentary Authority.

"Roberts Rules of Order Revised" shall be the authority and govern this Club in its business procedure on such points not covered in the by-laws.